

## APPENDIX I

### BUDGET 2009/10 to 2011/12 TIMETABLE

Technical stages in *italics*

Decision-making stages in **bold**

	Date	
<b>Cabinet</b>	<b>30<sup>TH</sup> July 2008</b>	<b>Financial Review for the period 2009/10 to 2010/11 and Forecast Projection for 2011/12 and beyond</b>  <b>Report results of financial outlook, covering both revenue budget and Capital Programme. Agree budget strategy for 2009/10 and request officers to action.</b>
Consultation	September 2008- January 2009	Period available for budget consultation, subject to decision
Corporate Directors	5 <sup>th</sup> September 2008	Deadline for return of detailed planning submissions as requested by Cabinet
Officer/Lead Member Review Process	September 2008	CMT Meeting to review submissions.
Officer/ Lead Member Review Process	Sept/ Nov. 2008	Challenge/ scrutiny of Directorate submissions.  Dates to be confirmed.
<b>Cabinet</b>	<b>5<sup>th</sup> November 2008</b>	<b>CAPITAL STRATEGY &amp; ASSET MANAGEMENT PLAN</b>  <b>Agree Capital Strategy for 2009/10-2011/12 to provide strategic context for Capital Programme decisions.</b>
FSMT	Sept/Oct 2008	Financial Services Management Team considers budget risks for 2009/10- 2011/12

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CMT	Oct/Nov 2008	Receives report of officer review group.
<i>Government</i>	<i>Mid November 2008 onwards</i>	<i>Announcement by Government Departments of specific grants and capital allocations.</i>
Strategic/ Service Planning	September- December 2008	Preparation of draft Strategic & Financial Plan.
<b>Cabinet</b>	<b>14<sup>th</sup> January 2009</b>	<p><b>Draft Strategic &amp; Financial Plan</b></p> <p><b>Provisional Budget considered and proposals referred to Overview &amp; Scrutiny.</b></p> <p><b>Service budget reports (including HRA)</b></p> <ul style="list-style-type: none"> <li>◆ <b>Committed growth and savings</b></li> <li>◆ <b>Directorate targets</b></li> <li>◆ <b>Overall budget</b></li> <li>◆ <b>Rent levels</b></li> </ul>
<i>January – February</i>		<i>Constitutional period for consultation of Overview &amp; Scrutiny Committee under the Budget &amp; Policy Framework.</i>
<b>Overview &amp; Scrutiny</b>	<b>10<sup>th</sup> February 2009</b>	<b>Considers Provisional Budget Proposals of Cabinet for Revenue Budget and Capital Programme 2009/10-2011/12</b>
<b>Cabinet</b>	<b>11<sup>th</sup> February 2009</b>	<p><b>FINAL Strategic &amp; Financial Plan</b></p> <p><b>REVENUE BUDGET - Final budget report (including HRA)</b></p> <ul style="list-style-type: none"> <li>◆ <b>Integrated capital and revenue report</b></li> <li>◆ <b>Prudential Indicators</b></li> <li>◆ <b>Single Capital Pot Allocations</b></li> <li>◆ <b>Council tax for LBTH</b></li> </ul>
<b>Cabinet</b>	<b>11<sup>th</sup> February 2009</b>	<p><b>CAPITAL PROGRAMME 2009/10 –2011/12</b></p> <p><b>Agree capital programme and funding for 2009/10-2011/12</b></p>

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Precept	Mid February 2009	GLA agrees its precept
<b>Budget Council</b>	<b>4<sup>th</sup> March 2009</b>	<b>Formally agrees budget and Council Tax</b>
Directorate Plans	By end March 2009	Directorate plans developed from Strategic & Financial Plan